

**Senior Lecturer in Biomedical Science;
Lead for Student Support and Personal
Professional development**



OPPORTUNITY

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Grade: 10

**Salary: £56,021 to £64,914, per annum,
depending on experience**

Contact Type: Permanent

Basis: Full Time

Job description

Job Purpose:

To contribute to, develop and lead on areas of research, scholarship and teaching activities of the School either independently or as part of a team, through professional practice and expertise. In addition, to exploit external links with regional, UK and international bodies such as government agencies, schools, colleges, professional bodies, business and industry as appropriate to the subject discipline and School and/or University strategy. Senior Lecturers will be at least nationally recognised for their expertise.

The majority of academic staff undertake a balance of research and teaching and learning activities though individuals may be more specifically focussed on research, teaching and learning or external engagement. This balance will be discussed and agreed with individuals annually in the PDR meeting in line with operational needs, School and University strategy and with consideration of the individual's career goals and development plans. Key components of this post are to lead Student Support within the MBChB programme, oversee the Personal Tutoring system, and continue the development, management and delivery of the innovative, integrated curriculum in Personal and Professional Development through evidence informed education and insightful leadership. The appointee must ensure the curriculum and learning meet the standards set by the General Medical Council, and the Quality Assurance Agency; there will be opportunities to contribute to the education scholarship and research portfolio of the School.

The Senior Lecturer will line manage the staff supporting PPD within the MBChB. There are staff with responsibility for Inter-professional Education (IPE) in the relevant programmes in the medical school.

Main Duties/Responsibilities:

Teaching and Learning:

- Leads the development and management of an innovative integrated curriculum in Personal Professional Development (PPD) for undergraduate medical students and Inter-professional Education (IPE) within the guidance set by the relevant Programme Committee. Identifies opportunities for both PPD and IPE within the timetables, fosters interest amongst colleagues across all healthcare programmes in the University and collaborates with clinical staff in the NHS to seek support for wide-ranging learning and development activities. The curriculum for PPD will deliver the relevant learning outcomes described by the GMC in (*some of*) [Outcomes 1 – Professional values and behaviours](#).
- Leads the operational planning of teaching, learning and assessment activities for both PPD and IPE in conjunction with Phase Leads with relevant academic and support staff, delegating where appropriate to module leads and other academic/teaching staff.
- Identifies appropriate methods of teaching, learning and assessment, focussing on truly engaging interactive learning methods wherever possible and balancing competing pressures to ensure teaching sessions are well organised and pedagogically sound, and make good use of resources.
- Delivers teaching within the PPD theme and inter-professional education in highly interactive ways using online technology where appropriate and through large and small group sessions and workshops within the University and clinical settings.
- Leads the quality assurance of PPD and IPE, and writes annual quality reports, but shares responsibility for the regular evaluation and quality enhancement in terms of content, delivery and assessment, with relevant Phase leads. Uses evaluation information to continuously improve the quality of the achieved learning and the student experience. Communicates review findings and planned enhancements clearly and in a timely manner to students and colleagues and disseminates good practice through reports to curriculum committees, papers and presentations. Contributes to external audits of the programme.

- Designs, creates and marks formative and summative assessments and examination questions/papers, provides constructive feedback and acts as an assessor in practical examinations when necessary. Sets assessment standards and monitors student progress against these standards for PPD.
- In the role of Lead for Student Support, offers support to applicants to medical school, to students with complex difficulties, to Personal Tutors in their roles with students, and links to University enabling, disability and academic services in all relevant matters including reasonable adjustments.
- Leads and develops the Personal Tutoring system in the Medical School in line with University practices, and develops an appraisal model of review and development for medical students.
- Leads and delivers training, in collaboration with colleagues, on the roles of Personal Tutor or Inter-professional education tutor.
- Undertakes academic administration relevant to the needs of the post.
- Offers expert advice, mentoring support and supervision to teaching colleagues, particularly new staff and those with less experience.
- Maintains awareness of current trends in undergraduate healthcare education, updates own subject knowledge, and develops own teaching expertise.

Research

- To lead a personal research programme consistent with the School's research priorities. Applications from candidates with expertise in genomic medicine, bioinformatics, digital health, AI applied to medicine, evidence-based medicine, systematic reviews or biostatistics are encouraged but the post is not restricted to these areas
- To have an established research profile, at least at national level, publishing the outcomes of research in good quality national and internationally rated journals.
- To have proven experience of securing external funding and leading research projects, people and resources, including acting as e.g. Principal Investigator, Project Leader.
- To supervise and manage research projects, research staff and students.
- To have a successful record of supervision of postgraduate students at Masters and Doctoral levels and to foster an environment which encourages research among students at postgraduate level.
- To collaborate in research initiatives with colleagues in and beyond the School as appropriate.
- To conduct research capable of demonstrating impact e.g. research which has the potential to benefit the economy, society, culture, public policy or services, health, the environment or quality of life.
- Applies knowledge from research to teaching and other activities and act as a subject expert internally.

External Engagement

- To engage with translational research with a view to external collaboration and establishing partnerships with outputs such as commercialisation, improved practice and policy
- To enhance the University's reputation with professional/scholarly bodies e.g. by promoting public understanding of the subject.

Citizenship

- To carry out specific) roles and functions within the School as may be reasonably required e.g. Head of Department, Programme Director, Personal Tutor and Admissions Tutor.
- To participate in continuing professional development e.g. through seminars or conferences and by engaging in training programmes run by the University which are consistent with the needs and aspirations of the academic and the School.
- To demonstrate the University's leadership values through own actions and behaviour.

Additional responsibilities

- Undertakes other duties as may be reasonably requested and that are commensurate with the nature and grade of the post. e.g. supervising and line managing colleagues, preparing accreditation documents for the General Medical Council, recruitment and admissions, invigilation, supervising a student project.
- Contributes to and Chairs School and University committees, as required, and develops networks within the University, nationally and internationally to act as external examiners or reviewers, to influence opinions and decisions, and to develop research.
- Engages in continuous personal and professional development in line with the demands of the role, including undertaking relevant training and development activities to develop self and support the development of others.
- Ensures and promotes the personal health, safety and wellbeing of staff and students.
- Carries out duties in a way which promotes fairness in all matters and which engenders trust.

Promotes equality of opportunity and supports diversity and inclusion as well as working to support the University's environmental sustainability agenda and practices.

Person specification

	Essential	Method of assessment
Education and qualifications	<p>A good honours degree in a relevant discipline.</p> <p>A doctorate in a relevant discipline.</p> <p>A recognised teaching qualification</p> <p>Membership of Advance HE (formally known as the Higher Education Academy or HEA) at Fellow level or Senior Fellow if focus is teaching. (or a willingness to work towards this within two years of appointment).</p>	Application form
Experience	<p>Experience of teaching and assessment on relevant undergraduate and postgraduate programmes and/or of professional examining.</p> <p>Experience of course management at module or programme level.</p> <p>Curriculum and assessment development and educational management relevant to Personal Professional Development and/or Interprofessional Education with evidence of continuous quality improvement to create a successful course or programme in terms of student attainment and enjoyment.</p> <p>Experience of initiating an independent line of research and in applying for and securing external research funding.</p> <p>A significant track record of publications in high quality international/peer reviewed journals.</p> <p>Experience of PhD supervision through to successful completion.</p>	Application form and interview
Aptitude and skills	<p>Ability to think strategically and to innovate, especially within research and teaching and to work flexibly to meet deadlines within tight time schedules, able to take the initiative but seeks advice as necessary, prioritises, and copes with pressure.</p> <p>Empathic, collaborative and supportive leadership and teamwork with an ability to supervise and</p>	Application form and interview

	Essential	Method of assessment
	<p>coordinate work, motivate colleagues and students and form effective and positive teams and inter-team working.</p> <p>Competence in IT and internet usage, especially for e-learning.</p> <p>Excellent communication and presentation skills, with ability to communicate complex ideas through a variety of media including written proposals, grant applications and reports.</p> <p>Ability to lead the development and implementation of research strategy and/or teaching.</p> <p>Ability to design and develop the curriculum.</p> <p>Highly developed communication and presentation skills</p> <p>Ability to develop and maintain an ongoing research programme and to publish in international journals.</p> <p>Ability to provide tutorial and counselling advice to undergraduate and postgraduate students.</p>	
Training and Development	<p>A willingness to undertake peer review of teaching, respond constructively to feedback, undertake further training as appropriate and adopt new procedures as required.</p> <p>A willingness to pursue relevant education training such as a Postgraduate Certificate in Teaching and Learning in Higher Education, and experience to apply for Senior Fellowship of the Higher Education Academy, if not already obtained.</p>	Application form and interview
Other	<p>A commitment to University Citizenship, to further the good standing of Aston University, and to observe all the University's policies including the Equal Opportunities Policy.</p> <p>Ability to attend the University as and when required for scheduled teaching, relevant meetings and student support.</p>	Interview

	Desirable	Method of assessment
Education and qualifications	Postgraduate Certificate/ Diploma in Teaching & Learning in Higher Education, or equivalent qualification including Senior Fellowship of the Higher Education Academy.	Application form
Experience	<p>Teaching clinical or medical students.</p> <p>Scholarship in medical education through innovative curriculum development, educational management or publishing and in medical research with supervision of research students and research publications.</p> <p>Lead or principal investigator in research projects with success in seeking external research funding and grants; published in high impact journals.</p>	Application form and interview

How to apply

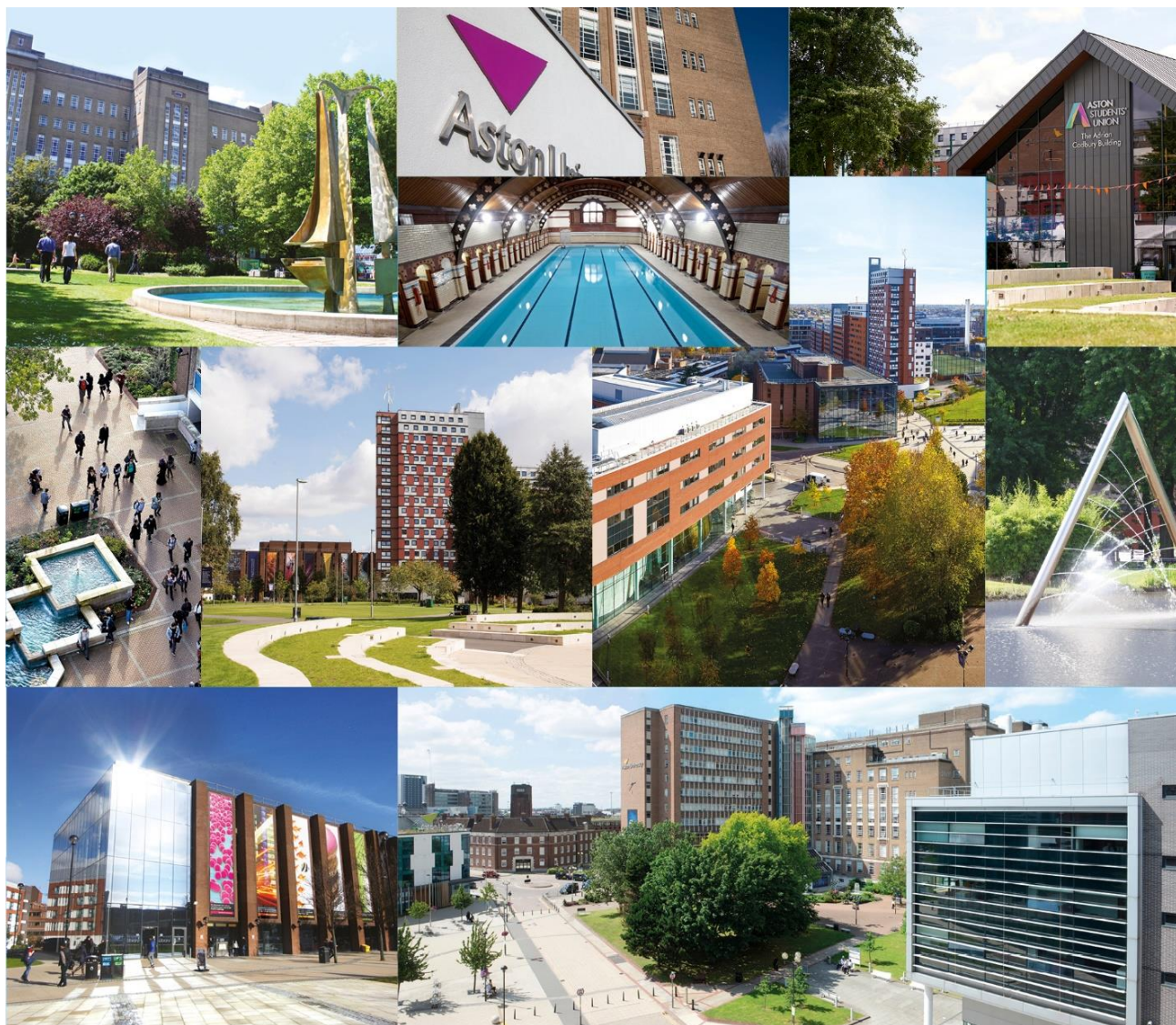
You can apply for this role online via our website <https://www2.aston.ac.uk/staff-public/hr/jobs>.

Applications should be submitted by the advertised closing date.

All applicants must complete an application form, along with your CV.

Any CV sent direct to the Recruitment Team and Recruiting Manager will not be accepted.

If you require a manual application form then please contact the Recruitment Team via jobs@aston.ac.uk.



Contact information

Enquiries about the vacancy:

Name: Eamonn Maher

Job Title: Dean of Medical School

Email: e.maher@aston.ac.uk

Enquiries about the application process, shortlisting or interviews:

Recruitment Team via jobs@aston.ac.uk or 0121 204 4500.

Additional information

Visit our website <https://www2.aston.ac.uk/staff-public/hr> for full details of our salary scales and benefits Aston University staff enjoy

Salary scales: <https://www2.aston.ac.uk/staff-public/hr/payroll-and-pensions/salary-scales/index>

Benefits: [Benefits and Rewards | Aston University](#)

Working in Birmingham: <https://www2.aston.ac.uk/birmingham>

Employment of Ex-Offenders: Under the Rehabilitation of Offenders Act 1974, a person with a criminal record is not required to disclose any spent convictions unless the positions they applying for is listed an exception under the act.

Eligibility to work in the UK: You should ensure that you meet the eligibility requirements, including meeting the [English language standards](#). If you do not meet the eligibility criteria, any application for a work visa would be unsuccessful. Please see UKVI guidance for further information on eligibility, knowledge of English requirements and approved test centres <https://www.gov.uk/tier-2-general>

With the end of free movement for EU/EEA/Swiss nationals from 1 January 2021, the UK's new immigration system applies to all non-UK/Irish nationals who require a visa.

Where an individual is subject to UK immigration control, they will require a visa to work in the UK.

The following individuals do not need a visa for the UK, but do still have to prove their right to work before employment can commence:

- **British Citizens or Irish Nationals**
- **EU/EEA/Swiss nationals with Settled or Pre-settled status under the EU Settlement Scheme**
- **Non-EEA nationals with Indefinite Leave to Remain/Settlement in the UK**

The main routes available for those who need a visa to work in the UK are **Skilled Worker**, **Global Talent** and the **Graduate Route**.

You can find further information about each of these visa routes on our [candidate immigration page](#).

If you will conduct research in your role, you may need to apply for and obtain ATAS clearance before Aston can issue a Certificate of Sponsorship for your visa application. Please see below for further details.

Academic Technology Approval Scheme (ATAS): If you will conduct research in your role and you apply for a Skilled Worker or Temporary Worker GAE visa, you may need to apply for and obtain ATAS clearance before Aston can issue a Certificate of Sponsorship for your visa application.

This process can take at least 6 weeks to process, and Aston will consider this when confirming your expected start date. Processing times will increase between April and September and can longer to complete.

There is no fast-track option available. ATAS certificates will be processed in order of receipt.

You can find more information about ATAS on our [candidate immigration page](#).

Before you start and Right to Work

90-day entry vignette

If you have applied for your visa outside of the UK, you will receive a vignette in your passport which is usually valid for 90 days. Please make sure to travel to the UK within the 'valid from' and 'valid to' dates on this visa. If you entered the UK before or after these dates, you would not 'activate' the visa and you would need to leave and re-enter the country.

You will also receive a decision letter confirming details about your immigration permission and where to collect your Biometric Residence Permit.

Cost of Living - Estate and Letting Agents

There are numerous Estate and Letting Agents in and around Birmingham that can help you find suitable accommodation. The [Midland Landlord Accreditation Scheme](#) provides a list of professional agencies and landlords who have applied with them for accreditation. Whilst accreditation is not a guarantee of quality, it provides some reassurance about the standard of the service they provide.

You can also use property search websites such as [Rightmove](#) or [Zoopla](#).

Equal Opportunities: Aston University promotes equality and diversity in all aspects of its work. We aim to ensure, through our admissions policies for students, and our staff

recruitment and selection processes that we encourage applications from all groups represented in the wider community at a local, national and international level.

The University will endeavour not to discriminate unfairly or illegally, directly or indirectly, against student or potential students, staff or potential staff. This commitment applies to all functions of the University and to any stage of an individual's career.

An Equal Opportunities Monitoring Form is included within the application form. Data you provide on the Equal Opportunities Monitoring Form will be included in a general database, for statistical monitoring purposes, enabling the University to monitor the effectiveness of its Policy, Codes of Practice and Guidelines on Equal Opportunities in Employment. Individuals will not be identified by name.

Data Protection: Your personal data will be processed in compliance with the Data Protection Act 2018 and the General Data Protection Regulation ((EU) 2016/679) ("GDPR"). The University's Data Protection Policy and Privacy Notices, including the Job Applicant Privacy Notice can be found at <https://www2.aston.ac.uk/data-protection>. Your application will only be used to inform the selection process, unless you are successful, in which case it will form the basis of your personal record with the University which will be stored in manual and/or electronic files. Information in statistical form on present and former employees is given to appropriate outside bodies.

Full details of our terms and conditions of service and associated policies and procedures are available online at <https://www2.aston.ac.uk/staff-public/hr/policies>

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